



## INSTRUCTIONS FOR AUTHORS

The **Student's Social Science Journal** is publishing original research papers, review papers, short communications, professional papers, presentations and book reviews in the field of teaching, scientific and application activities of the Faculty of Law at the University Goce Delcev – Stip (Macedonia).

### Category of the paper

**Original research papers** report unpublished results of original research work. The scientific information presented in the paper should be processed and presented in the way that the experiment is reproducible and the truthfulness of experimental analyses, results and conclusions should be provable.

**Review papers** are complete review of a problem or area, based on huge published material which in the Journal is collected, analyzed and discussed. In the review is consulted and extensive world literature, closely related to the field that is investigated.

**Short communications** are reports of preliminary results of important researches, pilot projects or projects of international importance whose results are urgent for publication. These papers in explanation and analysis of the results have limited aspects, but in the methodology of the examinations have new or modified techniques of existing methodologies.

**Professional papers** are useful addition to the profession which area of study is not connected necessary to original research work. The aim of the paper is not new knowledge, but usage of already gain knowledge of world known research and their adaptation to the needs of the practice. Presentation of the professional papers research results must not be of statistical data processing.

**Presentations** are reports of new scientific results, based on the experts' analysis. Presentations contain short reports of new scientific results whose nature requires urgent publication.

**Book reviews** contain reviews of relevant publications and books of great importance not older than two years and may be published in the journal.

### Reviews

All the manuscripts are liable to scientific and professional review process before the publication. The reviewer is giving a recommendation for paper category, but the final decision for publication is made



by the Editorial Board. For each manuscript Editorial Board appointed the 3 (three) reviewers. Reviewers, determines by the Editorial Board, submitted the review, prepared according to the journal criteria, i.e. completed review form (form attached to this manual). They get the form together with the manuscript by the Editorial Board. Each reviewer completed review form independently. The manuscript could be published if received at least 2 (two) positive review forms.

### **Manuscript preparation (APA Style)**

The manuscripts should be prepared completely according to these instructions. The manuscript written in English is submitted to the Editorial office of the Journal. The paper should be written in MS Word, B5 format, font Arial, font size 11 with single space, justify alignment through whole document and margins 2.54 cm (down, up, left, right).

The manuscript contains the following chapters:

- **TITLE (CAPITAL LETTERS BOLD, 11, justify)**
- Name and surname of author/s, noted with superscript (**bold, 11**)
- *Author/s address, the address of more authors from different institutions to be noted with superscript (italic, 10)*
- Abstracts (max 250 words)
- Key words (3-7 words which are not included in the title)
- Introduction
- Material and methods
- Results and discussion
- Concluding remarks
- References
- Tables, Figures, Pictures

Subtitles in different chapters have to be with one indent paragraph as following example:

#### **Results and discussion**

**Results from field research**

**Results from laboratory research**

After each new chapter one free single space is left, but without single space between the title and the text in the chapter.



### Literature citation (APA Style)

In the literature, cited references are listed in alphabetical order of authors and chronological order of publications of one author, from newer to older references. In the text, the references should be cited as the following examples: Novakov (2001) or (Dumas et al., 2006, 1999).

The authors should follow the following examples, when cited literature in the text is listed in the chapter References for:

#### Books

Pejcinovski, F., Mitrev, S. (2007): *Agricultural Phytopathology*. Goce Delcev University Stip, Monograph, pp: 1-318.

#### Chapter of the book

Okuda, M., & Okuda, D. (1993). *Star trek chronology: The history of the future*. New York:Pocket Books.

#### Journals

Avinion, G., Greeg, D., & Johnsom, J. (2006). Characterization of some colliform bacteria isolated from pork meat. *Journal of Veterinary Pathology*, 88(3), 321-324.

Mitrev, S., Kovacević, B. (2006): Characterization of *Xanthomonas axonopodis* pv. *vesicatoria* isolated from peppers in Macedonia. *Journal of Plant Pathology*, Vol. 88 (3): 321-324.

#### Yearbooks

Mitrev, S., Nakova, E., Kovacević B. (2005): Review of important bacterial diseases in Republic of Macedonia. *Yearbook of Institute of Southern Crops, Strumica*, Vol. IV/V: 139-146.

Mitrev, S. (1999): Health condition of pepper in the region of Strumica for year 1998. *Yearbook of plant protection, Skopje*, Year 10: 163-171.

#### Presentations and scientific conferences

Dimitrovski D. (2004): Organic seed production of vegetables VIII Symposium Biotechnology and Agroindustry, Velika Plana, Serbia and Montenegro. Proceedings: 252-259.

Ivanov, B., Todorovska, K., (2003). Analysis of air pollution in Veles region. Congress of Ecologist of the Republic of Macedonia, Ohrid, Proceedings: 246-252.





### **Magazines**

Mershon, D. (1998, November/December). Star trek on the brain and alien minds, humanminds. *American Scientist*, 86(6), 585.

### **Newspaper**

Talevski, B. (2008, March 15). Total management in managing information network Infoservis. *Business*, pg. 8.

### **Encyclopedia**

Sturgeon, T. (1995). Science fi ction. *The Encyclopedia Americana* (Vol. 24, pp, 390-392).Dabury, CT: Grolier.

### **Web-site**

Statistical Office of the Republic of Macedonia (2009). Statistical yearbooks of the Republic of Macedonia. Read on 4 March 2009. <http://www.stat.gov.mk>

### **Attachments**

**Tables:** Table caption should be always above the table, font size 11, without space between the table and the title of the table.

**Figures:** Title of the figures should always be placed under the pictures. Figures include graphics, photography drawing, charts, pies, histograms etc. Photographs are attached in the format and quality which is necessary for printing in a separate folder and the authors are responsible for its originality. Reference to articles throughout the text as:

Table 2 shows the number of species;

The highest number of the species was in March (Fig. 3, Tab. 1).

When using units and symbols, the authors need to apply International System of Units, SI System.

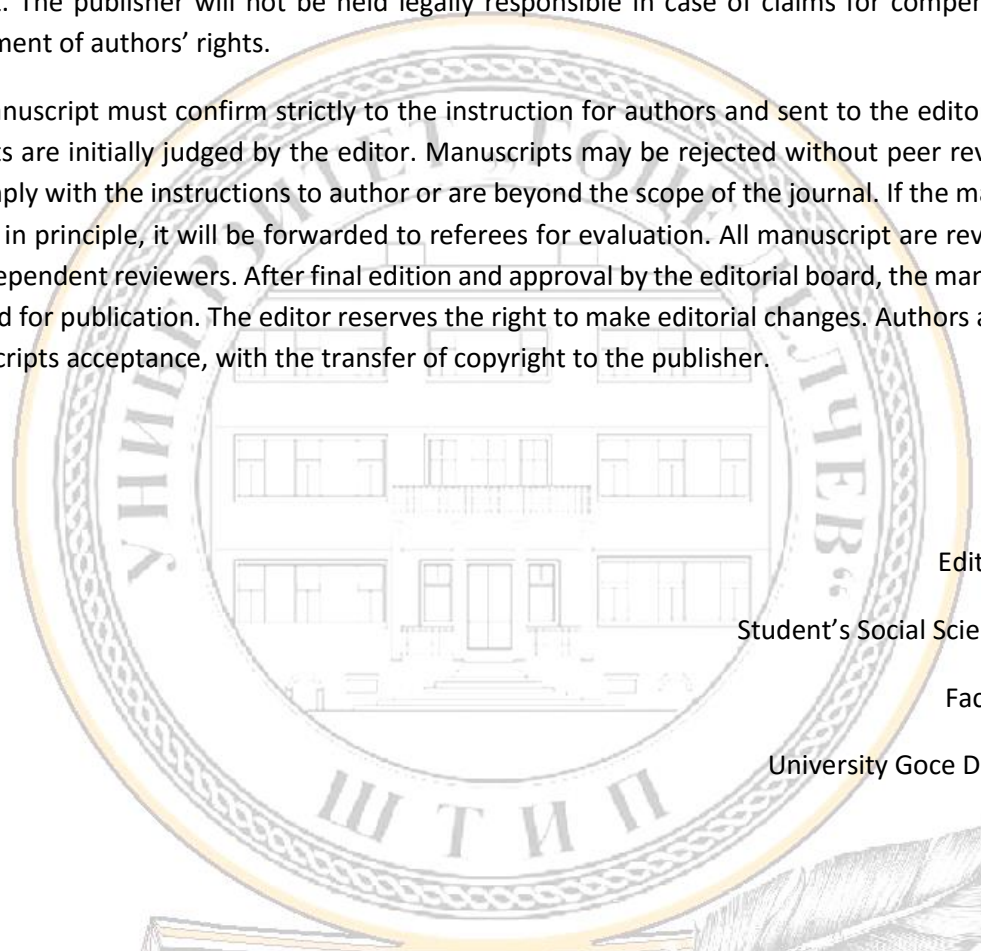
### **Responsibility of the author/s**

Submission of a manuscript implies that: the work described has not been published before (except in the form of an abstract, or a part of a published lecture, or thesis); it is not under consideration



for publication anywhere; its publication has been approved by all co-authors, if any. Publication has been approved as well as by the responsible authorities at the institute (institution) where the work has been carried out. The publisher will not be held legally responsible in case of claims for compensation and reimbursement of authors' rights.

Manuscript must confirm strictly to the instruction for authors and sent to the editor. Incoming manuscripts are initially judged by the editor. Manuscripts may be rejected without peer review if they do not comply with the instructions to author or are beyond the scope of the journal. If the manuscript is acceptable in principle, it will be forwarded to referees for evaluation. All manuscript are reviewed by 3 (three) independent reviewers. After final edition and approval by the editorial board, the manuscript will be accepted for publication. The editor reserves the right to make editorial changes. Authors agree, after the manuscripts acceptance, with the transfer of copyright to the publisher.



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